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**From:** Dixon, Sean [dixon.sean@epa.gov]  
**Sent:** 5/30/2018 10:27:21 PM  
**To:** Dunn, Alexandra [dunn.alexandra@epa.gov]  
**CC:** Szaro, Deb [Szaro.Deb@epa.gov]  
**Subject:** Updated Planning Ideas for kicking off the PFAS Summit Monday, 6/25

Hey Alex – here's some amended ideas for kicking off the PFAS summit on that Monday in NH:

**Starting Registration a bit earlier.** Let's have it "Open" at 430, with the first slated session (the Open House, see below) running 5-630 an extra bit of time for people to get there and get in the door will certainly help.

**Amending the "Poster Session" into an Open House.** As this 90-minute session is one of the only opportunities everyone attending will have to try for 1-on-1 conversations, we suggest amending the poster session to be a curated Open House with a series of stations around the room for people to engage directly with our teams.

The following were some of our ideas for stations:

- One station for each of our six states
- Research (with ORD staff)
- Monitoring/Detection (with OEME/Regional Lab Staff)
- Superfund Connections (with OSRR teams)
- Public Health (with HQ's OW)
- Drinking Water (with our OEP)
- TBD – a few stations for local water suppliers, or municipalities

The stations would be staffed by agency (EPA, state, or if relevant, partner localities/water suppliers) to listen and engage with attendees throughout the 90 minute session. We'd leave it to each group to decide whether/what materials to have on display or available for handing out. We would, however, also include a "mailbox" at each station so that the public could leave a hand-written note, question, or idea for our consideration at a later date (if they aren't able to verbally engage, or choose not to).

Thus, the Open House would be a way for the public to have multiple verbal (small group, one-on-one, or listen only) opportunities to engage with EPA Region 1 and our state partners, and one first written chance to let us know their concerns and ideas (the first of many chances in the 1.5-day program).

We're also thinking about the logistics of having a table area for other entities (and the public) to leave/display information they'd like to share with attendees.

Ideally, this means that people will have somewhere to go and someone to chat with about PFAS from the first minute they walk in the door, and we'll have great shared momentum heading into the evening's listening session and the next day's program.

SD

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